

Kent County Council

Job Description: Independent Member of the Remuneration Panel

Directorate:	Three separate posts.
Unit/Section:	N/A
Location:	Maidstone
Remuneration:	£100 per day (pro rata for part of day) and travel expenses when required to undertake any duties
Responsible to:	Kent County Council

Purpose of the Job:

The Panel of three independent people drawn from the community advises the Council on all matters to do with the allowances of the elected Members of the Council. A copy of the current scheme of allowances is enclosed.

Main duties and responsibilities:

The role of an Independent Member serving on this Panel is to make recommendations to the Council on a scheme of allowances and expenses for Council members and for reviewing that scheme in whole or in part as required by law, or requested by the Selection and Member Services Committee.

The Panel is not a Committee of the Council. No Member of the Council has a right to attend its meetings and its procedures are determined by the Panel itself,

1. The persons appointed as an Independent Person must:
 - be committed to the need for high standards in public life
 - demonstrate that they can remain independent in their thinking and decision making
 - be able to make judgments based on evidence or information presented
 - have questioning skills

- be assertive
 - be able to work within an area of public life which is open and transparent
- 2 To attend meetings of the authority when required.
 - 4 To participate in any forum established for Independent Members.
 5. Meetings are normally held in the daytime.

Other information:

6. Kent County Council will meet travel and subsistence expenses in accordance with their set rates.
7. Applicants should:
 - (a) live or work in the Kent County Council area
 - (b) be of good character
 - (c) be able to demonstrate a good understanding of ethics and probity in public services
- 8 The Independent Members MUST NOT
 - (a) be, or have been during the last 5 years, a member, co-opted member or officer of Kent County Council; or
 - (b) be a relative or a close friend of a member, co-opted member or officer of KCC or KMFRA.
(A person is defined by the Localism Act 2011 as a relative if they are:
 - *The spouse or civil partner or living as if they were a spouse or civil partner;*
 - *A grandparent;*
 - *A lineal descendant of a grandparent;*
 - *A parent, sibling or child;*
 - *The spouse or civil partner of a grandparent, lineal descendant of a grandparent, or a parent, sibling or child; or*
 - *Living with a grandparent, lineal descendant of a grandparent, or a parent, sibling or child as if they were a spouse or civil partner.**of a member, co-opted member or officer of KCC or KMFRA.)*